

2026
EMPLOYER
workshop

new
DESIGNATED
agents
&
EMPLOYER
contacts



KPER Poll

Were you able to attend Part 1?

- Yes
- No



Topics Part 1- last week

- KPERS overview
- The Employer
- Useful Tools
- Membership
- Enrollment
- Long-Term Disability
- Death Benefits
- Optional Group Life
- KPERS 457

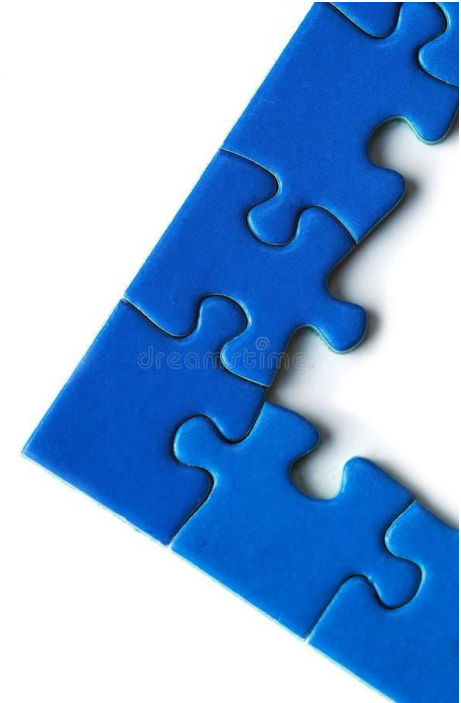
Putting Together the KPERS Puzzle

- Necessary Pieces
- Building the Framework
- See the Bigger Picture



Overview

- You are an important piece!
- The User Manual is an important reference.
- Timely Enrollments and End Dates are vital.
- Membership has its perks.



Three overlapping hexagons in blue, orange, and green are located in the top-left corner of the slide.

Topics Part 2

- Pay Period Reporting
- Leaving Employment
- Service Purchase
- Retirement
- Working After Retirement
- Education and Training

Three large, overlapping hexagons in blue, orange, and green are positioned on the left side of the slide. The green hexagon is the largest and is in the center, with the blue and orange ones partially overlapping it and each other.

pay reporting

Reporting Compensation

- Withhold KPERS from **gross compensation** before any deductions or reductions.
- Compensation means all salary and wages linked to service or paid leave.

KPERS		
Compensation to Include in Contributions		
Generally, withhold employee KPERS contributions from gross compensation before any deductions or reductions. Compensation means, except as otherwise provided, all salary, wages and other remuneration payable to an employee for personal services performed for the employer. But for a few exceptions, (e.g., long-term disability, some military leave), KPERS contributions must be linked to actual participating service or paid leave. Contributions need to have service tied to them.		
Compensation Type	Include	Don't Include
Pay eligible for federal withholding	✓	
Pay eligible for Social Security tax	✓	
Pay eligible for Medicare tax	✓	
Any pay sheltered for 403(b), 457 plans and 125 plans (flex spending accounts)	✓	
Employer-paid service purchase	✓	
Employer-paid moving expense reimbursement (effective July 1, 2019)	✓	
Maintenance, board, lodging, tuition assistance, goods and services, and other allowances in lieu of money eligible for federal withholding	✓	
Fringe benefits that are considered part of gross compensation unless they are specifically excluded from gross income by a section of the IRS code. Consult your fiscal or financial office or tax professional for guidance.	✓	
(Hired before July 1, 1993) Any lump-sum payments for annual, vacation and sick leave.	✓	
Any paid compensatory time	✓	
Pay deducted for health insurance, even if pre-tax	✓	
Cash in lieu of health insurance	✓	
"Back" pay	✓	
Bonus payment (e.g. incentive pay, longevity pay, Christmas bonus, performance bonus, etc. before termination)	✓	
Value of health insurance paid by the employer		✓
Any amount not counted in final average salary at retirement		✓
Taxable amount of life insurance premium for coverage over \$50,000		✓
Reimbursement for actual expenses		✓
Early retirement incentive paid before retirement		✓
Membership date before July 1, 1996: Pay over \$425,000 for 2020		✓
Membership date on or after July 1, 1996: Pay over \$285,000 for 2020		✓
Severance pay*		✓
(Hired after July 1, 1993) Lump-sum payments for annual, vacation and sick leave		✓
Worker's compensation payments		✓
Short-term disability payments from 3rd party		✓

*Severance: Payment by an employer to an employee beyond his wages on termination of employment.

2/20

Reporting Compensation

Take KPERS Contributions from:

- **Longevity Paid Yearly**
- **Insurance Reimbursement**
- **Holiday Pay**
- **Overtime**
- **Bonuses**
 - Signing
 - Merit
 - Retention
 - IR
 - To Take or Keep a Position
 - Early Notification
 - Any Bonus not tied to Termination

Do Not Withhold or Report to KPER

- Early Retirement Incentives
- Bridge Payments Tied to Early Retirement Incentives
- Severance Pay



Add-On Pay

Membership date **before July 1, 1993, or in “Year of Service”,**

Take KPER Contributions from:

- Unused Sick Leave
- Annual (Vacation) Leave
- PTO/ Personal Days
- Longevity Pay only paid at retirement
- Retirement Bonus
- Bonus Sick Leave
- Bonus Hours 80- in lieu of raises



Pay Report

Employer Pay Reports

You haven't started yet

1. Which plans would you like to report on?

<input type="checkbox"/>	Pay Date	Due Date	Plan	Cycle
<input type="checkbox"/>	06/10/2022	06/15/2022	KPERS	
<input type="checkbox"/>	06/10/2022	06/15/2022	KP&F	99
<input type="checkbox"/>	06/10/2022	06/15/2022		
<input type="checkbox"/>	06/10/2022	06/15/2022		
<input type="checkbox"/>	06/10/2022	06/15/2022		

2. How will you input your data?

☐ Manual Entry ☐ Upload File

Download KPERS file to populate in excel

Download KPERS File

3. Total contributions from your records \$0.00

4. Did any employees RETURN to or BEGIN work since your last report?

☐ Yes, return to work ☐ Yes, new employee ☐ No

2. How will you input your data?

☐ Manual Entry ☐ Upload File

Download KPERS file to populate in excel

Download KPERS File

Total contributions includes all contribution types

Step 1
Enter Information

Step 2
Fix Errors

Step 3
Review & Submit

Step 4
Make Payment

Total From Your Records	Employee Contributions	Service Purchases	Employer Contributions	Insurance Contributions	Total Contributions
\$1,053.67	\$383.45	\$70.11	\$536.20	\$63.91	\$1,053.67

Save
Back
Next

Errors	SSN	First Name	Last Name	Plan	Wages	EE Contributions	Service Purchase	End Date	Reason
i				KPERS	\$1,145.53	\$58.73	\$0.00		
Error: Reported employee contributions don't match our system. Please edit wages or contributions.									
i					\$2,081.06	\$124.86	\$164.40		

- Click on **i** to view errors.
- Fix errors to go to next step.
- Make sure total from your record match total contributions.

If no errors in step 1, screen will skip to step 3

Make Payment

Confirmation 1430446

KPERS 4/18/2018

EE Contributions	\$383.45
Service Purchase	\$70.11
ER Contributions	\$536.20
Insurance	\$63.91
Late Fee	\$9.42
Total	\$1,063.09
Total Paid	\$1,063.09

Return to Dashboard

Print/Download PDF

Print

• Confirmation page

- Confirmation page
- Print/Download PDF

Adjustments

Increase wages that have already been reported.

- Reported incorrect pay
- Report additional pay
- Report missed pay

Decrease wages that have already been reported.

- Reported incorrect pay
- Reported additional pay
- Withheld leave payouts by mistake

Adjustments

Refund all employee contributions.

- Employee earned less than 50% of pay
- Employee not in a covered position
- Employee not enrolled by mistake

Need to change contribution amounts because of a service purchase.

Make an adjustment as soon as the error is discovered.

Adjustments

- Adjustments change the record. They are not payments.
- KPERS sends an invoice in the To Do list.
- Make payment using the EWP remittance process.
- Money owed to agency will be in the form of a credit.

If duration of arrearage is more than 6 months, employer pays employee and contributions .

Adjustments



Adjustment

To Do

- Adjustments (2015 and After) (1)
- Pay Reports (1)

<				July 2015			
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7	8
8	9	10	11	12	13	14	15
15	16	17	18	19	20	21	22

Questions?



Contact Fiscal Services

kpersFS@kspers.gov

Toll-free, 1-844-468-8929

In Topeka, 268-6886



Three large, overlapping hexagons are positioned on the left side of the slide. The top-left hexagon is blue, the bottom-left is orange, and the central one is green. They have a slightly distressed or hand-drawn edge.

leaving employment

Employee Resources

Call our Info Line at 1-888-275-5737.

- Discuss the status of member account
- Discuss member options
- Discuss continuing life insurance



End Dates

- Add to employee record **as soon as possible**
- If not vested, employee **groups status determined by end date** from old employer and enrollment date from new employer
- Can submit end dates in **employee record, Pay Report** and **OGLI** (up to 90 days ahead)

Best to wait until after the member has left to enter an end date.

Entering End Dates

Employment History

Agency	Pay Cycle	Employment Status	Start Date	End Date	Forfeited
	01	Enrollment	10/25/2009	Enter Date	

Full Menu ▾

[Employee Lookup](#) / [Employee Info](#) / [Add End Date *](#)

Add End Date

Submit

Cancel

Employee Information

SSN

Gender Male

First Name

Middle Initial J

Last Name

Start Date

End Date 06/01/2018

Reason Termination

Comments

Leaving employment

Click on **Enter Date**

Select **end date** and **reason**

Leave **comments** when applicable

Entering End Dates

Reason Codes

- **Termination-** death, retirement, leaving employment
- **Non-Covered**
- **Military Leave-** military duty
- **Leave of Absence-** employee's health, family health, administrative

Leave of Absence



[About KPERS](#)

Revised: 7/22

[Contact KPERS](#)

Revised: 7/22

[Disability](#)

Revised: 6/21

[Leaving Employment](#)

Revised: 2/20

[Membership: School](#)

Revised: 9/21

Leave of Absence

Non-State– Less than 50% of regular gross wages based on a standard two-week period. End date is last day of the two -week period member was less than 50%. LOA start date – Following day.

State – Less than 50% after 10 working days. End date is last day of the pay period they were less than 50%. LOA start date – First day of the following pay period.

Return Employee to Payroll in One, Two, Three Steps

1. **Submit an end date** for leave.
2. Choose **Reason Code** as Return to Payroll
3. Add Position and click Return to Payroll

Withdrawal KPERS 1, 2 & 3

Employee must:

- Wait 31 days after employment ends or teacher contract ends.
- Submit KPERS-13 "Application to Withdraw" (takes about 4 weeks to process).
- Give up all Retirement System rights, benefits and services.

KPERS sends 1099 tax form the following January

Withdrawal When Ineligible

- Non-vested member moves from covered position to non-covered position with same employer
 - Contributions continue to earn interest while employee is in non-covered position
- Member goes on leave of absence, including military leave
- There's a legal dispute with employer

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service purchase

Types

- Year of Service
- Forfeited KPERS
- Military
- Elected Official Service
- In-State or Out-of-State Non-Federal Public Service
- Vista Service
- Peace Corp

Submit **separate application** for each type of service

Cost

- Based on employee's age & salary at time of application
- Cost will only be determined after an application is received.

An application is not a commitment to purchase.

Payment Methods

Lump Sum

- Personal check
- Rollover or trustee-to-trustee transfer
- Discover card

Payroll Deduction

- **Can't be undone**
- Percentage is **in addition** to normal deduction
- May only apply for **one** payroll deduction at a time

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retirement

Retirement Dates

- Retirement date is 1st of month following last day on payroll
- All compensation owed to the employee must be paid in a lump sum by the first payroll date after their selected retirement date.

Retirement Dates-School

Licensed Employee

- Retirement date as early as June 1, if all work is completed under contract before June 1
- All compensation owed to the employee must be paid in a lump sum by the first payroll date after their selected retirement date.

The Lump Sum includes the remainder of any contract pay

Regular Retirement Eligibility (Full Benefit)

KPERS 1

- Age 65 with 1 year
- Age 62 with 10 years
- Any age when age & years of service equal 85 points

KPERS 2

- Age 65 with 5 years
- Age 60 with 30 years

Early Retirement Eligibility (Reduced Benefit)

KPERS 1

- Age 55 with 10 years

KPERS 2

- Age 55 with 10 years
Greater reduction tables apply

Early retirement permanently reduces monthly benefit

Benefit Calculation

KPERS 1

EXAMPLE	Final Avg Salary	x	Statutory Multiplier	x	Years of Service	=	Annual Benefit	÷	Months in Year	=	Monthly Benefit
	40,000	x	1.75%	x	20	=	\$14,000	÷	12	=	\$1,167
	40,000	x	1.85%	x	10	=	+ \$7,400	÷	12	=	+ \$617
	Combined (Total)						\$21,400	÷	12		\$1,784

KPERS 1: Service before January 1, 2014, is calculated at 1.75%. Service January 1, 2014, and after is calculated at 1.85%.

KPERS 2

EXAMPLE	Final Avg Salary	x	Statutory Multiplier	x	Years of Service	=	Annual Benefit	÷	Months in Year	=	Monthly Benefit
	40,000	x	1.85%	x	30	=	\$22,200	÷	12	=	\$1,850

Calculating Final Average Salary

KPERS 1

Hired before July 1, 1993, or in your “Year of Service” before July 1, 1993

- Highest three years (12 quarters), or
- Highest four years (16 quarters) including additional compensation

Hired on or after July 1, 1993

- Highest three years (12 quarters)

KPERS 2

- Highest five years (20 quarters)

Annualizing Compensation

	2025	2024	2023	2020
Quarter 4		\$11,250	\$10,500	\$10,000
Quarter 3		\$11,250	\$10,500	\$10,000
Quarter 2	\$2,600	\$11,250	\$10,500	\$10,000
Quarter 1	\$11,250	\$11,250	\$10,500	\$10,000
	\$13,850	\$45,000	\$42,000	\$40,000

Final Average Salary **\$42,750**

\$11,250
\$11,250
\$11,250
\$11,250
\$11,250
\$10,500
\$10,500
\$10,500
\$10,500
\$10,500
\$10,000
\$10,000
\$10,000

Example of the highest 12 quarters of the member's KPER career.

"Spike" Law

When **add-on pay** for accumulated sick leave, vacation or annual leave, etc., **increases FAS by 15% more** than if the employee had not been eligible to use add-ons in his final average salary.

- Applies only to KPERS 1 with membership date before July 1, 1993, or was in "year of service."
- Employer pays actuarial increase.

"Cap" Law

If an employee's compensation used in calculating the final average salary is more than 15% higher than the preceding year, the amount which exceeds the 15% will not be included in final average salary (FAS).

KPERS 1 = Cap 15% KPERS 2=Cap 7.5%

Compensation that is not capped

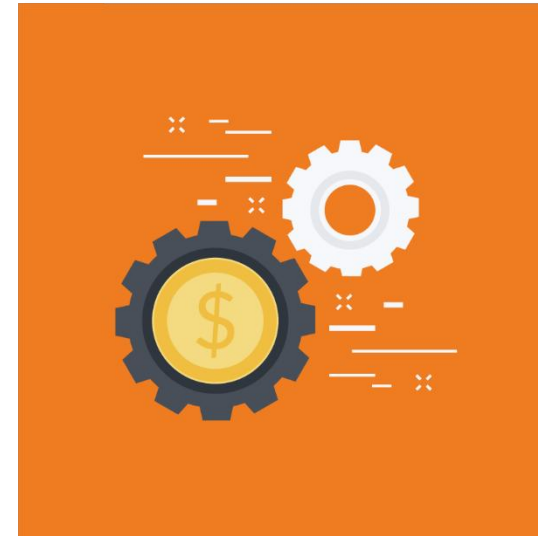
- Add-on (if membership date is before July 1, 1993, and 4-year FAS is used)
- Increase in compensation due to reclassification or re-allocation
- Overtime

Compensation that is capped

- Part-time members over 15% because they work more hours (not overtime hours)
- Extra duties, like lawn mowing and landscaping
- Raises & bonuses

Payment Options KPER 1 & KPER 2

- Maximum Option
- Joint-Survivor Options
- Life-Certain Options
- Partial Lump-Sum Options



Retirement Options

Monthly Benefit

Benefit Option	No Lump Sum	10% Lump Sum	20% Lump Sum	30% Lump Sum	40% Lump Sum	50% Lump Sum
PLSO	\$0.00	\$21,077.91	\$42,155.82	\$63,233.73	\$84,311.64	\$105,389.55
Maximum	\$2,087.22	\$1,878.50	\$1,669.78	\$1,461.05	\$1,252.33	\$1,043.61
50% Joint-Survivor	\$1,941.11	\$1,747.00	\$1,552.89	\$1,358.78	\$1,164.67	\$970.56
75% Joint-Survivor	\$1,868.06	\$1,681.26	\$1,494.45	\$1,307.64	\$1,120.84	\$934.03
100% Joint-Survivor	\$1,795.01	\$1,615.51	\$1,436.01	\$1,256.51	\$1,077.01	\$897.50
5-Year Life-Certain	\$2,045.48	\$1,840.93	\$1,636.38	\$1,431.83	\$1,227.29	\$1,022.74
10-Year Life-Certain	\$1,982.86	\$1,784.57	\$1,586.29	\$1,388.00	\$1,189.72	\$991.43
15-Year Life-Certain	\$1,836.75	\$1,653.08	\$1,469.40	\$1,285.73	\$1,102.05	\$918.38

Eligibility (KPERS 3)

Normal Retirement (unreduced)

- Age 60 with 30 years
- Age 65 with 5 years

Early Retirement (reduced)

- Age 55 with 10 years

Benefit Calculations (KPERS 3)

- Employee's account balance (contribution account and retirement credit value)
- Actuarial factors

EXAMPLE

Employee Account Balance:	\$200,000
Retirement Credit Balance:	\$140,000

Actuarial Factor:	12.262500%
Annual Benefit:	$\$340,000 / 12.262500 = \$27,727$
Monthly Benefit:	$\$27,727 / 12 = \mathbf{\$2,310.58}$

The ratio and age determines the actuarial factor.

Retirement Application (KPERS 3)

Forms by Number

Forms listed by their number.

 Request a paper copy of any form

Forms Listed in Ascending Order

- [KPERS-15 Booklet](#), Application for Retirement Benefits and Related Forms, (PDF, 485KB) – *Request a paper copy*
- [K-15/3](#), Application for Retirement Benefit for KPERS 3 members, (PDF, 421KB)
- [KPERS-15B](#), Direct Deposit - Agreement for Payment of Benefit to Financial Institution, (PDF, 215KB)
- [KPERS-15F](#), Retirement Benefit Estimate Request, (PDF, 155KB)

■ **Part B – Retirement Benefit Options** – All retirement options pay you a guaranteed monthly benefit for the rest of your life. Review the separate publication *KPERS 3 Retirement Options* for details about each option. Select **one** of the six monthly benefit options, and then complete any additional areas indicated. Kansas law does not allow you to change this option after your retirement date.

Base Benefit and Life-Certain Options

1. ☐ Base Benefit (Life-Certain 10 Years) 2. ☐ 5-Year Life-Certain Option 3. ☐ 15-Year Life-Certain Option

If you chose the Base Benefit or other life-certain option, you must submit a Designation of Beneficiary – Retired form (KPERS-7/99R). The form is included in this booklet. You can change beneficiaries at any time by completing a new form.

Joint-Survivor Options

4. ☐ 50% Joint-Survivor Benefit 5. ☐ 75% Joint-Survivor Benefit 6. ☐ 100% Joint-Survivor Benefit

If you chose a joint-survivor option, complete all information for your joint annuitant below. You must provide proof of age and all name changes for your joint annuitant. Your joint annuitant cannot be changed later.

- a. Name (First, MI, Last): b. Social Security Number:
c. Date of Birth: d. ☐ Male ☐ Female

■ **Part C – Self-Funded Cost-of-Living Adjustment (COLA)** – You must indicate whether you are electing the COLA option. Choosing this option means your initial monthly benefit is reduced to fund the annual increase. Annual increases are on July 1, and begin one year after retirement.

Self-Funded Cost-of-Living Adjustment Option Election

1. "I elect the COLA." ☐ Yes ☐ No

If you chose "yes," select a percentage option below. If you chose "no," advance to Part D.

"Having elected the COLA option above, I understand that my monthly benefit will be permanently reduced to fund the annual increase according to the percentage I choose."

2. ☐ 1% ☐ 2%

Requires a KPERS 3 Retirement Application K3-15

Payment Options (KPERS 3)

- Base Monthly Option
- Life Certain Options
- Joint Survivor Options
- Partial Lump-Sum Options
- Cost-of-Living Adjustment Options

Retirement Options (KPER 3)

Benefit Option	No Lump Sum	10% Lump Sum	30% Lump Sum
BASE BENEFIT			
Life-Certain 10 Years	\$3,143.86	\$2,829.47	\$2,200.70
Partial Lump-Sum Option	\$0.00	\$46,261.83	\$138,785.48
Life-Certain 5 Years	\$3,186.22	\$2,874.45	\$2,244.71
Life-Certain 15 Years	\$3,048.46	\$2,743.61	\$2,133.92
Joint-Survivor 50%	\$3,009.34	\$2,708.40	\$2,106.54
Joint-Survivor 75%	\$2,904.09	\$2,613.68	\$2,032.86
Joint-Survivor 100%	\$2,805.95	\$2,525.35	\$1,964.16

Retirement Dates

Help employees choose the best retirement date.

- Rounding quarters (KPER 1 and 2)
- Using add-on pay (certain KPER 1)
- Completing estimates



Rounding Quarters

- KPERS lists service credit in terms of quarters.
- Only need to work one day into a quarter to get credit for the entire quarter.
- When calculating a retirement benefit

18.25= 18 years of service

18.50= 19 years of service

Add-On Pay

Membership date **before July 1, 1993, or in “Year of Service”,**

Take KPERS Contributions from:

- Unused Sick Leave
- Annual (Vacation) Leave
- PTO/ Personal Days
- Longevity Pay only paid at retirement
- Retirement Bonus
- Bonus Sick Leave
- Bonus Hours 80- in lieu of raises



Add-On Pay

- To maximize add-on pay, rounding quarter and end date is important.
- Member should contact KPER to find the best retirement date.



Add-On Pay- School Contract Employees

When able to use Add-On pay, it is best to use if add-on pay equals two months of the member's regular pay to make it worth waiting until the end of the contract to retire.

Can retire June 1 or July 1- Add-On pay won't be used.

Wait until the end of the contract- Add-On pay can be used.

See "Summer Pay for Retiring School Employees" Cheat Sheet

Completing KPERS- 15E



Members

Retirees

Employers

Forms & Pubs

About Us

Contact Us

Search Topic



■ Part A – Member Information

1. Social Security Number: _____
2. Name (First, MI, Last): _____
3. Mailing Address: _____
City, State, Zip: _____
4. Employer: _____
5. Position: _____
6. Expected Retirement Date: ____/____/____
7. Expected Last Day on Payroll: ____/____/____
8. Is Member Subject to Continuing Contract Law? ☐ No ☐ Yes; Date Contract Expires: ____/____/____
9. Daytime Telephone Number: (____) _____
10. E-mail Address: _____

■ Part B – Joint Annuitant Information – To have joint-survivor options estimated, complete the information below for the person you want as your joint annuitant.

1. Name (First, MI, Last): _____
2. Date of Birth: ____/____/____

■ Part C – KPERS 3 Pay Information

1. Current Annual Salary Subject to KPERS Contributions: \$ _____

■ Part D – KPERS 1, KPERS 2, KP&F and Judges Pay Information

Important: Do not include any incentive pay or additional compensation for unused sick or annual leave in amounts listed in 1-2 below.

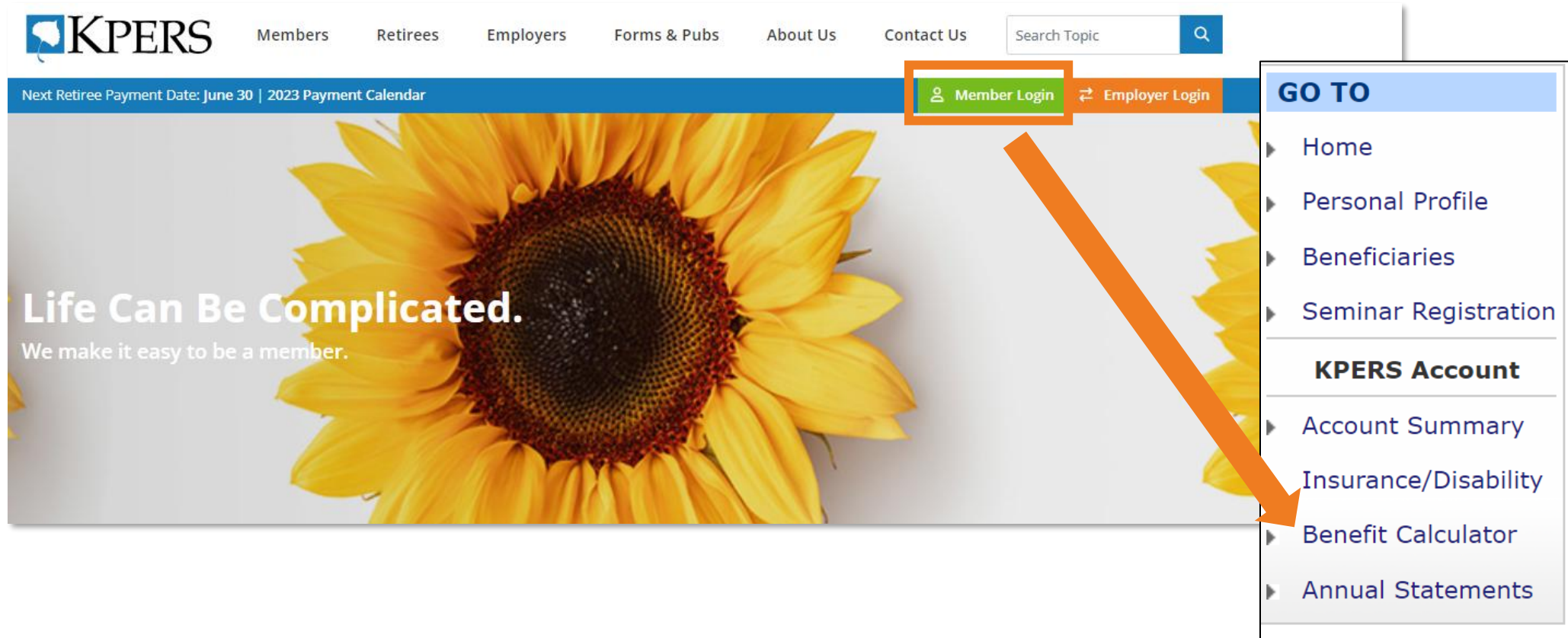
	Year	Amount
1. Current Annual Salary Subject to KPERS Contributions: <i>If retiring in current year, include only compensation through estimated last day on payroll.</i>	_____	\$ _____
2. Next Annual Salary Subject to KPERS Contributions: <i>If retiring in next year, include only compensation through estimated last day on payroll.</i>	_____	\$ _____
3. Lump-Sum Payment for Sick and/or Annual Leave (only KPERS 1): <i>Paid when member leaves work, not included in above salaries.</i>	_____	\$ _____

"I certify that the information provided on this form is true to the best of my knowledge. I understand that the retirement estimate calculated with this information is just an estimate. KPERS will calculate the actual benefit at retirement using verified final amounts and pay the benefit according to applicable laws and regulations."

Member Signature: _____ Month/Day/Year: ____/____/____

Designated Agent Signature: _____ Month/Day/Year: ____/____/____

Estimates Using Member Account

A screenshot of the KPERS website. The top navigation bar includes links for Members, Retirees, Employers, Forms & Pubs, About Us, and Contact Us, along with a search bar. Below the navigation bar, a blue banner displays the text "Next Retiree Payment Date: June 30 | 2023 Payment Calendar". The main content area features a large sunflower image with the text "Life Can Be Complicated. We make it easy to be a member." An orange box highlights the "Member Login" button, and an orange arrow points from it to a dropdown menu. The dropdown menu is titled "GO TO" and lists several options: Home, Personal Profile, Beneficiaries, Seminar Registration, and a section titled "KPERS Account" which includes Account Summary, Insurance/Disability, Benefit Calculator, and Annual Statements.

KPERS

Members Retirees Employers Forms & Pubs About Us Contact Us

Search Topic

Next Retiree Payment Date: June 30 | 2023 Payment Calendar

Member Login Employer Login

Life Can Be Complicated.
We make it easy to be a member.

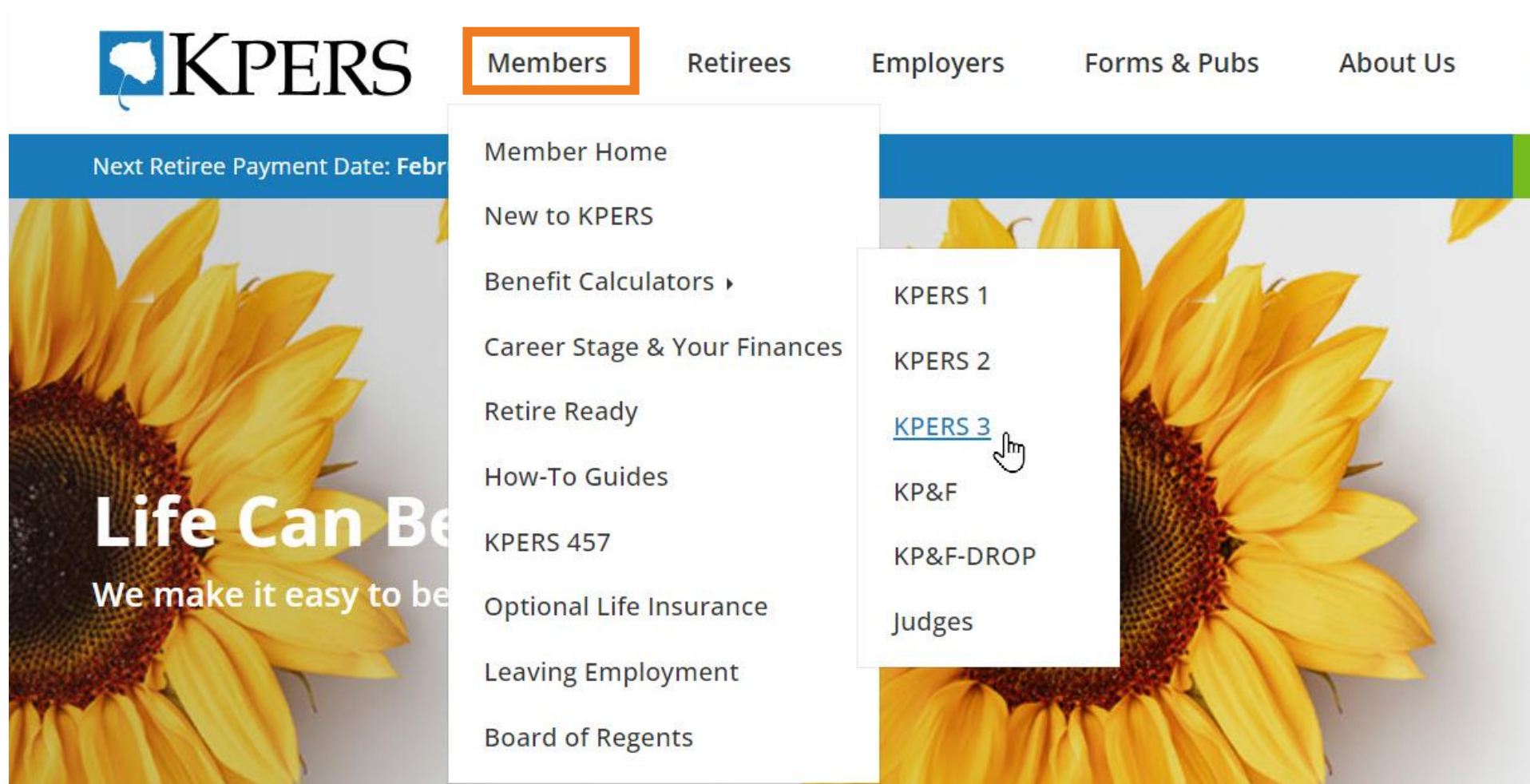
GO TO

- ▶ Home
- ▶ Personal Profile
- ▶ Beneficiaries
- ▶ Seminar Registration

KPERS Account

- ▶ Account Summary
- ▶ Insurance/Disability
- ▶ Benefit Calculator
- ▶ Annual Statements

Estimates on KPERS Website



The screenshot shows the KPERS website interface. The top navigation bar includes the KPERS logo and links for Members, Retirees, Employers, Forms & Pubs, and About Us. The 'Members' link is highlighted with an orange border. Below the navigation bar, a blue banner displays 'Next Retiree Payment Date: February'. The main content area features a large sunflower image with the text 'Life Can Be' and 'We make it easy to be'. A dropdown menu is open under the 'Members' link, listing various options: Member Home, New to KPERS, Benefit Calculators, Career Stage & Your Finances, Retire Ready, How-To Guides, KPERS 457, Optional Life Insurance, Leaving Employment, and Board of Regents. A sub-menu is open for 'KPERS 457', listing 'KPERS 1', 'KPERS 2', 'KPERS 3' (highlighted with a blue underline and a mouse cursor), 'KP&F', 'KP&F-DROP', and 'Judges'.

Member Annual Statement

Welcome, [Redacted]

Employee Lookup

Employee Lookup

EMPLOYER

Home

Employer Info

EMPLOYEE INFO

Enroll

Look Up

PAY REPORTS

Employee Search

Employee SSN

Last Name

Member Type

Search Clear

[KPERS Data](#)
[Employee Elections](#)
[Notes](#)
[Retirement Help](#)
[Annual Statements](#)
[2024](#) | [2023](#)

KPERS

2022 Member Statement

Account Balance

Contribution Account

Your 2022 Contributions \$741.54

2022 Interest \$501.59

2022 Balance \$13,782.90

Membership Details

Plan: KPERS 1

Vesting Status: Vested

Membership Date: 1/10/2005

Final Average Salary: \$12,360

Years of Service: 18 years

What This Could Look Like In Retirement

Projected Benefit	Age	Service	Monthly Benefit
With No More Service Credit	72	18	\$333

Each additional year of service adds approximately \$19 to your monthly benefit.

Please do not make benefit decisions based on this statement. KPERS staff and your employer should be resources for you. You also have survivor benefits and lump-sum options. Login to your account for more detailed estimates.

Additional Benefits

KPERS is about more than just retirement. You also have:

- Disability Benefits
- Life Insurance
- Death Benefits

When Can You Retire?

Full Retirement Benefits

Age 65 w/1 year of service

Age 62 w/10 years of service or

Any age when age + service = 85

Early Retirement Benefits

Receive reduced benefits at age 55 w/10 years of service

Consider Your Options

Create personalized benefit estimates and try different retirement dates and payment options in your online account at kpers.org.


Retire Ready

- Attend in-person webinars or seminars.
- Listen to a recorded webinar.

Retire Ready

Know what you need to know when it's time to go.

[Attend a Pre-Retirement Webinar](#)



[When Can I Go?](#) | [How Much Will I Get?](#) | [Seminars, Webinars & Things to Consider](#)

What to do and When

2-5 Years

▼

1 Year

▼

6 Months

▼

Pre-Retirement Help

- [In-Person Seminars](#)
- [Webinars](#)
- [Working After Retirement](#)
- [Pre-Retirement Guides KPER 1 & 2 | KP&F](#)
- [Benefit Estimate Request Form](#)
- [Retiree Death Benefit](#)

Certifications

KPER needs the Employer to confirm this information as soon as possible.

- End date is correct
- Final pay was received

To Do

- › Adjustments created (2015-2018) (9)
- › Adjustments created (2019 and after) (12)
- › Invoice (1)
- › OGLI REPORT (1)
- › Pay Reports (5)
- › Retirement Certification (10) 
- › Verify Rates (1)

Three large, overlapping hexagons are positioned on the left side of the slide. The top hexagon is blue, the middle one is green, and the bottom one is orange. They are arranged in a staggered pattern, with the green hexagon being the most prominent and centered.

working after retirement

Waiting Period

- If under age 62, **180-day** waiting period
- If 62 or older, **60-day** waiting period
- Begins with KPERS **retirement date**

Waiting Period

Applies to all **KPERS** employers

- Permanent, seasonal and temporary positions
- Covered and non-covered positions
- 3rd-party positions
- Same or different employer

No waiting period for any non-KPERS employer

No Prearrangement

No pre-arrangement (written or verbal) to return to work

- Anytime **before** KPERS retirement date
- During the waiting period

Penalties could apply

Jeopardizes KPERS "**Qualified Status**" with the IRS

Definition of Prearrangement

SB 74-4914 subsection (9)

“...facts and circumstances of the situation indicate that the employer and employee **reasonably anticipated** that **further services** would be performed after the employee’s retirement.”

No Prearrangement Employee

Employee **certifies** on Retirement Application, as required by Kansas law, that **no prearrangement** has been made.

Penalty for retiree

- Benefit **suspended** for 6 months after ending employment.
- Must **repay benefits** all paid while working after retirement.

■ Part E – Member Certification

Note: This section must be completed regardless of which retirement payment option you chose.

1. I certify that I am: ☐ Married ☐ Not Married
2. I certify that I have received information about continuing life insurance. ☐ Yes ☐ No
3. By signing below, I understand Kansas law requires a 60-day waiting period (180-day if retiring before age 62) for KPERS members who return to work for any KPERS employer. KP&F members have a 30-day waiting period. This waiting period begins the day after my retirement date.
4. I understand Kansas law requires me to verify that I have no prearrangement to return to work for any KPERS employer, including Board of Regents institutions. I understand this includes part-time and non-KPERS positions with any KPERS employer. By signing below, I certify I have not made and will not make any prearrangement before retirement or during my waiting period to return to work for my employer or another Retirement System employer.
5. I understand that if I am found to have made a prearrangement to return to work or have violated the waiting period agreement for returning to work, my retirement benefit will be suspended starting the month I return to work until six months after I end employment. I further understand I will be required to repay to the Retirement System all monthly retirement benefits received after I began employment.
6. I confirm my choice of retirement benefit options, with the understanding that Kansas law does not allow me to change this option after my retirement date. I confirm that all information I have provided on this form, including supporting documentation of birth and name change, is true to the best of my knowledge.

Member Signature: _____ Month/Day/Year: ____/____/____

Notary Public: State of _____ County of _____

Signed or attested before me on (date) _____ by (name of member) _____

Notary Public Signature: _____ My appointment expires (month/day/year) ____/____/____.

(SEAL)

No Prearrangement Employer

Employer's **appointing authority** certifies there have been no prearrangements on the **Employer Certification of No Prearranged Employment (KPERS-15R-E)** form.

Penalty for employer

- Pays all IRS-associated costs
- Pays costs of legal defense
- Pays costs for collecting repayment from the employee

Position Types	Covered Positions	Non-Covered Positions
Earnings Limit	No Limit	No Limit
Employer Contributions	Up to \$40,000: Reg Rate Above \$40,000: 30%	No Contributions (still enroll & report wages)
Waiting Period	Retire before age 62: 180 Days Retire age 62 or after: 60 Days	

Getting Close to \$40,000

Pay Date 09/13/2018

Step 1
Enter Information

Step 2
Fix Errors

Step 3
Review & Submit

Step 4
Make Payment

	Wages	Amount Owed
	\$44,000.00	\$2,642.00
Employee Contributions		\$0.00
Service Purchase		\$0.00
Employer Contributions		\$2,642.00
Insurance		\$0.00
Total Contributions Entered		\$2,642.00

☐ Member has reached \$25,000. Employer rate will increase to 30% next pay date.

SSN	Employee Name	Plan	Wages	End Date	Reason
XXXXXXXXXX	XXXXXXXXXX	KPERS After Retirement	\$20,000.00		

I confirm the above totals are correct

Notification on EWP when retiree hits \$38,000

A warning when retiree goes past \$40,000

Exceptions (Do Not Enroll)

- Election poll workers
- Sub teachers without a contract
- Legislative staff
- Positions covered by KBOR Mandatory Retirement Plan

Still must follow “no- prearrangement”
and waiting-period rules.

Enrollment

Enroll Employee

Start New Enrollment

Step 1
Enter SSN

Step 2
Enter Data

Step 3
Review & Submit

Enter SSN

There is a match in our system for **[REDACTED]**
Retirement Date:07/01/2004 YTD Compensation:\$0.00
Do you want to enroll?

☐ Yes ☐ No

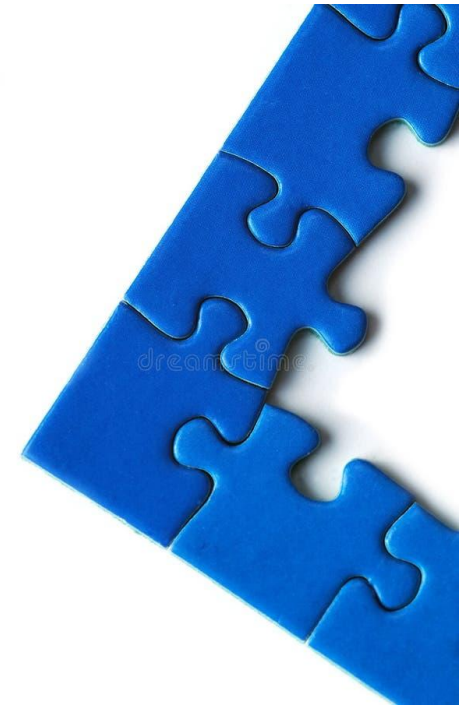
Is this position eligible?

- Covered by Social Security?
- At least 1,000 hours of paid work per year?
- Continuously or consistently employed?
- Not temporary or seasonal?
- Working directly for the affiliated employer?

Next

Overview

- Accurate Pay Period Reporting is essential.
- Members to contact KPERS when leaving employment.
- Certifications must be completed in a timely manner.
- KPERS retirees must follow Working After Retirement rules.



Three large, overlapping hexagons in blue, orange, and green are positioned on the left side of the slide. The green hexagon is the largest and is in the center, with the blue and orange ones partially overlapping it.

education & training

Three overlapping hexagons in blue, orange, and green are located in the top-left corner of the slide.

Presentations

- Presentations and Webinars
 - Basic KPERS 1,2, & 3
 - New Employees KPERS 3
 - Pre-Retirement
- Benefit Fairs
- One-on-One Counseling
 - Employees
 - New Designated Agent

Contact us

To arrange educational opportunities, email us
employers@kspers.gov

Contact us

General Questions:

employers@kspers.gov

1.888.275.5737

Pay Period Reporting and OGLI:

kpersfs@kspers.gov

1.844.468.8929



The background is a vibrant blue sky filled with fluffy white clouds. Overlaid on this are three large hexagonal shapes: a solid blue one in the top-left, a solid green one in the center, and a semi-transparent brown one in the bottom-left. The text "Thank you!" is centered within the green hexagon.

Thank you!